

Field Trip Permission Form

Subject _____

Destination _____ Number of Students _____

Date of Trip _____ Periods Absent (MS/HS only) _____

Educational Value _____

Departure Time _____ Return Time _____

Chaperone(s) _____

Signature of Teacher Requesting Trip _____

Date of request _____

Approval:

Principal _____ Superintendent _____

BUS TRIP REQUEST

All requests for transportation must be in AT LEAST one week ahead of event. One request needs to be filled out for each bus required.

Requestor ~ please fill in all *

Driver must complete back of form

Hancock County ~ Local Bus Permit	
<p>* Date of trip _____</p> <p>* Organization/Sport _____</p> <p>* Destination _____</p> <p>* Purpose of trip _____</p> <p>* Number to be transported _____</p> <p>* Leave time _____ Return time _____</p> <p>* Meal stop? _____ Location _____</p> <p>* Teacher/Coach/Advisor _____</p>	<p>For office use only:</p> <p>Approved by _____</p> <p>Date approved _____</p> <p>Bus # assigned _____</p> <p>Driver assigned: _____</p> <hr/> <p><i>For bus driver use only:</i></p> <p>Date of trip: _____</p> <p>Miles traveled _____ # hours _____</p> <hr/> <p style="text-align: center;">Driver Signature</p>