Subscribing to Alerts

If your school or district has enabled alerts in ProgressBook, you can subscribe to these alerts if you want to be notified when you have not completed an assignment or when you have received a low grade (mark). You can choose the types of alerts you want to receive.

Note: Low Assignment Mark Alerts are not available for standards-based classes.

You can subscribe to alerts in a web browser on your computer or from the Frontline ProgressBook Parent & Student mobile app.

- **Mobile App:** If you want to download the Frontline ProgressBook Parent & Student mobile app, go to the Apple App Store or Android Apps on Google Play and search for "Frontline ProgressBook Parent/Student" to find the mobile app.

Click a tab to learn more about subscribing to alerts using either your web browser or the Frontline ProgressBook Parent & Student mobile app.

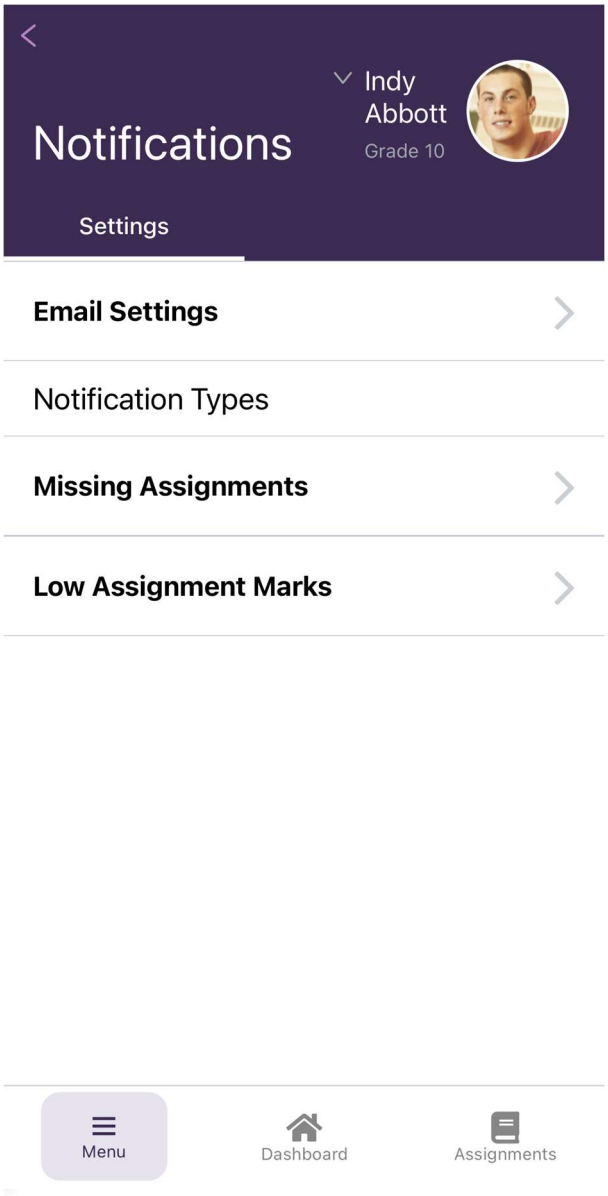
- Web Browser
- Mobile App

Subscribing to Alerts in the Mobile App

From the Frontline ProgressBook Parent & Student app, you can manage your email settings and your subscriptions for alerts you receive by email, as well as receive push notifications on your mobile device.

Select **Menu > Notifications** to access the "Notifications" screen.

Note: If you have not previously enabled push notifications for the Frontline ProgressBook Parent & Student app, the "Push Notification" message displays on the "Notifications" screen asking if you would like to enable push notifications for ProgressBook. If you want to enable push notifications, tap **OK**. The **Settings > ProgressBook** screen opens, and you can tap **Notifications** and toggle on **Allow Notifications**.



Notifications screen

Tip: If you are a parent with multiple students in the district, tap the down arrow () by the student's photo to manage notification settings for another student.

From the "Notifications" screen, you can manage the following items:

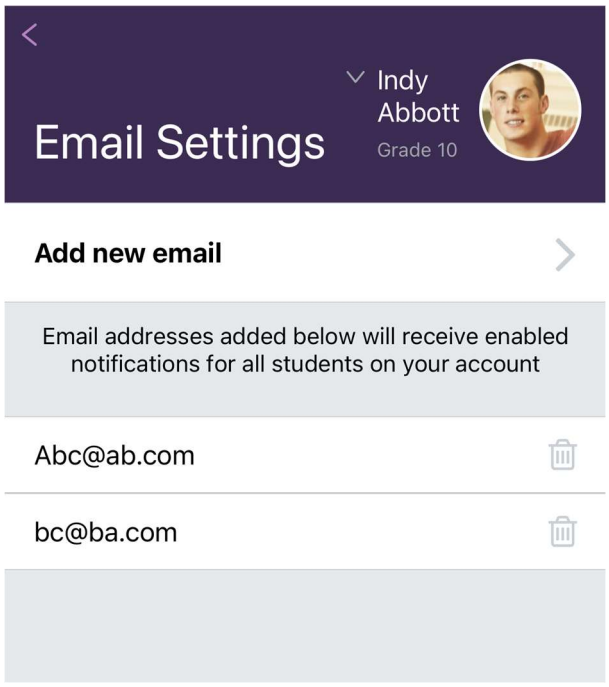
- Email Settings
- Settings for the Missing Assignment Alert
- Settings for the Low Assignment Mark Alert

Updates you make to your email settings and your selections to receive email notifications for a Notification Type will also be reflected on the **Alerts** screen in the web version of ProgressBook.

Important: Push notifications can only be managed while using the Frontline ProgressBook Parent & Student mobile app.

Email Settings

On the "Notifications" screen, tap **Email Settings** to display the "Email Settings" screen.



Email Settings screen (partially shown)

Adding an Email Address for Alerts

To add an alert email address, do the following:

- Tap **Add new email** to display the "Add Email" screen.
- In the **Email** field, enter the email address.
- Re-enter the email address in the **Confirm Email** field.
- Tap **Add**. The new email address is added to the "Email Settings" screen.

Note: You can add multiple email addresses to which you would like notifications to be sent.

Deleting an Alert Email Address

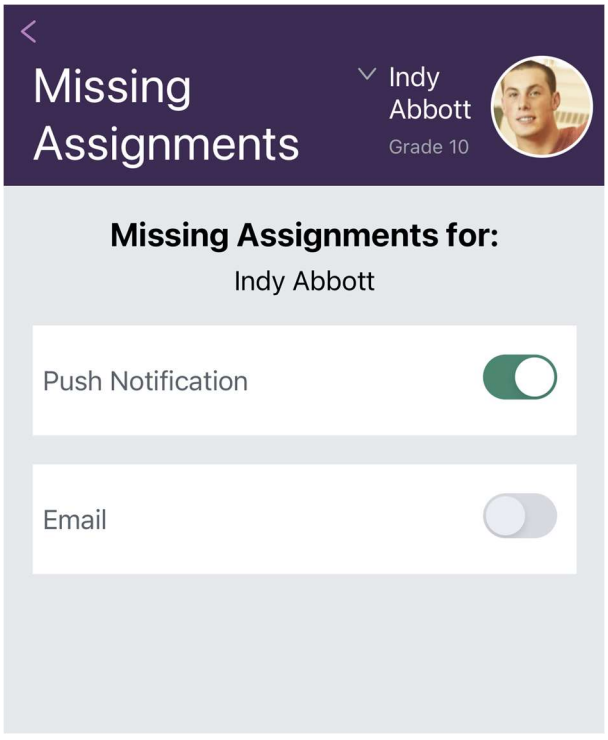
To delete an email address, tap the **Delete** icon () next to it. The "Delete Email" pop-up message displays. Tap **OK** to proceed with deleting the email address.

Settings for the Missing Assignment Alert

On the "Notifications" screen, tap **Missing Assignments** to display the "Missing Assignments" screen with the following options:

- **Push Notification:** Use the **Push Notification** toggle to control whether you want to receive Missing Assignment alerts as push notifications on your mobile device.
- **Email:** Use the **Email** toggle to control whether you want to receive Missing Assignment alerts as email messages that are sent to the email addresses listed on the "Email Settings" screen.

In the sample settings shown below, the parent has enabled push notifications for Missing Assignment alerts, but disabled email notifications.



Sample Missing Assignments screen (partially shown)

Working with Push Notifications for the Missing Assignment Alert

If you have selected to receive push notifications and a Missing Assignment alert is triggered, the "Missing Assignment" notification displays on your mobile device. Tap the push notification to display the "Assignments" screen with the list of the student's missing assignments.

Note: If you are not logged in to the Frontline ProgressBook Parent & Student mobile app, the "Sign In" screen is displayed first, and then once you have logged in to the app, the "Assignments" screen is displayed

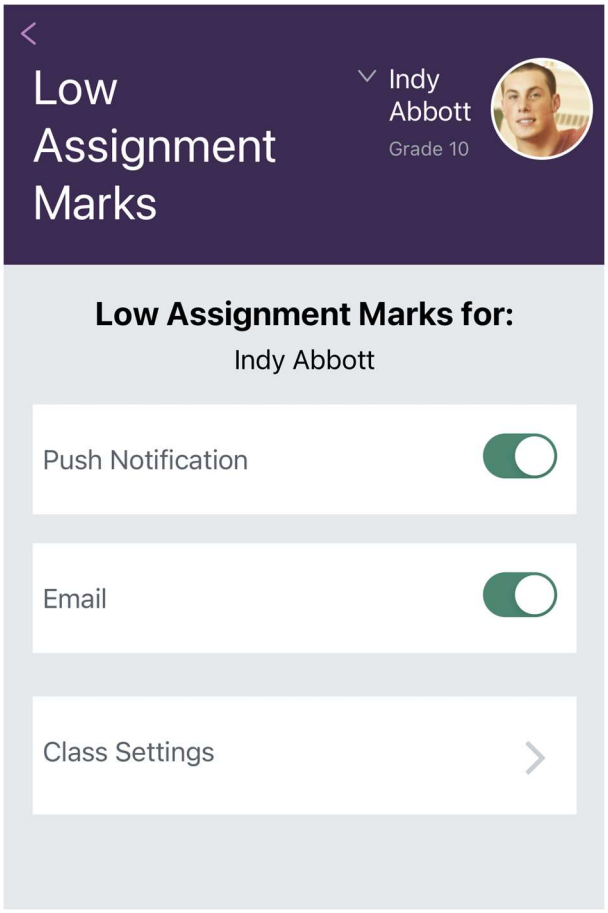
Settings for the Low Assignment Mark Alert

On the "Notifications" screen, tap **Low Assignment Marks** to display the "Low Assignment Marks" screen with the following options:

- **Push Notification:** Use the **Push Notification** toggle to control whether you want to receive Low Assignment Mark alerts as push notifications on your mobile device.
- **Email:** Use the **Email** toggle to control whether you want to receive Low Assignment Mark alerts as email messages that are sent to the email addresses listed on the "Email Settings" screen.

If you have enabled to receive Low Assignment Mark alerts, you also need to set the threshold grade for each class for which you want to receive the alert. For more information, see Setting Threshold Grades for Low Assignment Marks.

In the sample settings shown below, the parent has enabled both push notifications and email notifications for Low Assignment Mark alerts.



Sample Low Assignment Marks screen (partially shown)

Setting Threshold Grades for Low Assignment Marks

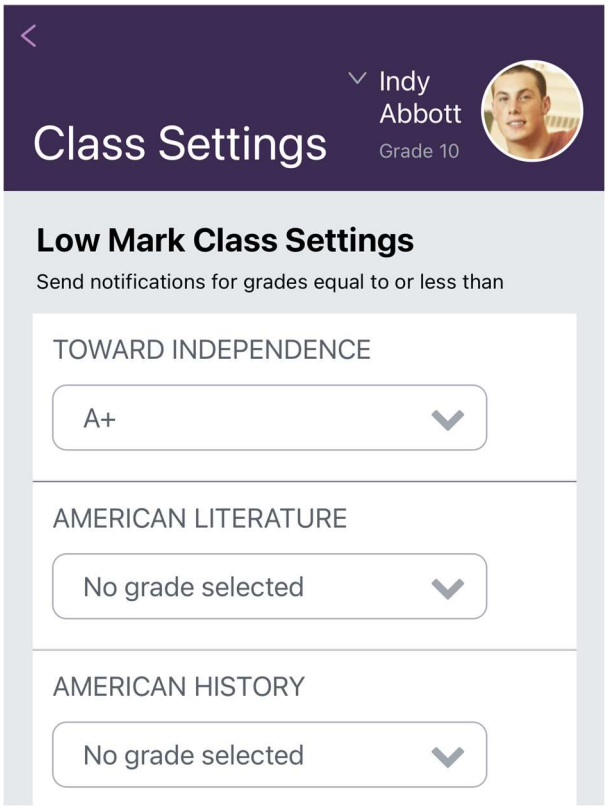
If you have enabled to receive the "Low Assignment Marks" alert, select the threshold grade for each class for which you want to receive the alert. For example, if you want to be notified if the student receives a grade of “B” or lower, select “B.”

On the "Low Assignment Marks" screen, tap **Class Settings** to display the "Class Settings" screen with a list of the student’s classes for the current reporting period. For each class for which you want to set a low mark alert, tap the down arrow () and select the threshold grade.

Note

- For classes that use standards-based grading, you cannot select a threshold grade.
- If "No grade selected" displays for a class, the Low Assignment Mark alert will not be triggered for that class.

- If you want to quickly clear the selected threshold grade for each class listed, tap **Reset** at the bottom of the "Low Assignment Marks" screen. A message displays asking you to confirm that you want to reset all grade for all classes. If you want to proceed and change the selection for each class to "No grade selected," tap **OK**. If you do not want to change all grade selections, tap **Cancel**.



Sample Class Settings screen (partially shown)

Working with Push Notifications for the Low Assignment Mark Alert

If you have selected to receive push notifications and a Low Assignment Mark alert is triggered, the "Low Assignment Mark" notification displays on your mobile device. Tap the push notification to display the "Grades" tab of the "Dashboard" screen.

Note: If you are not logged in to the Frontline ProgressBook Parent & Student mobile app, the "Sign In" screen is displayed first, and then once you have logged in the app, the "Grades" tab of the "Dashboard" screen is displayed.